

# Village of Almont

## APPLICATION FOR APPOINTMENT

**Board or Commission you are applying for:**      Community Parks and Recreation Board      \_\_\_\_\_  
Downtown Development Authority      \_\_\_\_\_  
Planning Commission      \_\_\_\_\_  
Zoning Board of Appeals      \_\_\_\_\_  
Village Council Appointment      \_\_\_\_\_

<b>Name:</b>	
<b>Home address:</b>	<b>Work Address:</b>
<b>Home Phone:</b>	<b>Work Phone:</b>
<b>Cell Phone:</b>	<b>Email:</b>
<b>Preferred method to be contacted:</b> <input type="checkbox"/> Home Phone <input type="checkbox"/> Work Phone <input type="checkbox"/> Cell Phone <input type="checkbox"/> Email	
<b>Downtown Property Interest- DDA only (property or business interest)</b>	
<b>Residency is required for most boards and commissions.</b> <input type="checkbox"/> I am a resident of Village of Almont      If so, for how many years _____	

**Describe experiences that you have had that led to your desire to serve Almont.**

**Provide a brief biography including your skills, background and expertise, community involvement and other qualifications that have prepared you for this position.**

**Why are you interested in serving on this board or commission?**

**Do you plan to change your residency status or business location (DDA only) in the next 4 years?**

**Employment: List your two most recent employment experiences.**

<b>Dates of Employment</b>	<b>Company Name/Location</b>	<b>Position</b>	<b>Job Description</b>

**Education: List your most recent educational experiences.**

<b>Educational Institution/School</b>	<b>Certificate/Degree Received</b>	<b>Area(s) of Study</b>

**Supplemental Information:** Please review the attached “Boards and Commissions Application Attachment” for the desired qualifications for each board and commission. Check the appropriate box or boxes to indicate whether you have experience or professional credentials that may be needed to fill a specific seat.

Some boards and commissions are a mix of citizens with certain qualifications and others are citizens representing the general public. Even if you do not have any of the experience or professional background listed below, the community urges you to apply for consideration. Almont needs citizens with diverse backgrounds on its boards and commissions.

**Important Public Records Information:** All information submitted in this application is public information and subject to disclosure in response to a public records request made pursuant to the Freedom of Information Act.

**Truth and Accuracy:** I certify that the information contained on this form is accurate and complete to the best of my knowledge. I understand that all information disclosed on this form will be available to the public as part of a Freedom of Information Act request.

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**Applicant's Signature**

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**Date**

**Return completed application to:**

**Kimberly Keesler  
Village of Almont  
817 N. Main St  
Almont, MI 48003  
810-798-8528  
kkeesler@almontvillage.org**



*"We're growing in the right direction."*

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## BOARD AND COMMISSION APPLICATION ATTACHMENT

### **Planning Commission**

*Meetings- 1<sup>st</sup> Thursday of the month, 7:30pm, Municipal Building*

Members and Terms: The Planning Commission consists of seven (7) members who are appointed by the Village President and then approved by Almont Village Council. Commission terms are 3 years except for ex-officio members who serve for their term of office. There is no residency requirement to serve on the Planning Commission.

Please check below if you have experience in:

- Architecture
- Building Construction
- Civil Engineering
- Facilities Management
- GIS/AutoCAD
- Historic Preservation
- Land Use Planning
- Landscape Architecture
- Property Maintenance/Management
- Real Estate/Development/Law

### **Zoning Board of Appeals**

*Meetings- as needed 2<sup>nd</sup> Thursday of the month, 7pm, Municipal Building*

Members and Terms: The Zoning Board of Appeals consists of three (3) members; one member from Village Council, one member from Planning Commission and one other individual who are appointed by Almont Village Council. Two alternate members can be appointed to serve if a regular member is absent or has abstained from a case for reasons of conflict of interest. The one remaining member and any alternate members cannot be an employee or contractor of the Village. Members and alternates are appointed for staggered terms of 3 years. Term of office for members who are also on Village Council or Planning Commission will end if their membership on Council or Planning Commission ends. Term of office expires on December 31 of the year in which the term ends and the successor is appointed within 1 month after preceding member's term expires.

Please check below if you have experience in:

- Architecture
- Building Construction/Engineering
- GIS/AutoCAD
- Land Use Planning
- Real Estate/Development/Law
- Zoning

### **Downtown Development Authority (DDA)**

*Meetings- 4<sup>th</sup> Wednesday of the month, 7pm, Municipal Building*

Members and Terms: The DDA consists of eight (8) members who are appointed by the Village President and approved by Almont Village Council. The majority of members must have interest in property located in the DDA District and at least one member must be a resident of the DDA District if 100 or more persons reside in it. DDA board terms are 4 years except for Council President who serves for their term of office.

Please check below if you have experience in:

- Banking/Finance
- Business Recruitment and Retention
- Landscape Architecture
- Marketing and Promotion
- New Business Development
- Public Administration
- Real Estate Development

### **Community Parks and Recreation Board**

*Meetings- 4<sup>th</sup> Thursday of the month, 7pm, Municipal Building*

Members and Terms: The Parks and Recreation Board consists of an odd number of individuals and a minimum of 5 members. Almont Village Council and Almont Township Board of Trustees each appoint 1 member of their governing body to serve for their term of office. Additionally, Almont Village Council and Almont Township Board of Trustees each appoint 1 additional resident to serve a term of 3 years. These 4 members by majority vote will appoint 1 additional resident of the Village of Almont or Almont Township to serve for a term of 3 years. These 5 members by majority vote may appoint additional residents of the Village of Almont or Almont Township.

Please check below if you have experience in:

- Banking/Finance
- Fitness/Recreation
- Forestry
- Land Use Planning
- Landscape Architecture
- Physical Education
- Public Administration